



# **PALMERDALE FIRE DISTRICT**

**PO BOX 267**

**PALMERDALE, AL 35123**

**205-681-7779**



**BOARD OF DIRECTORS MEETING**  
**THURSDAY MARCH 08, 2018 7.P.M.**  
**PALMERDALE STATION #1**

**AGENDA**

1. Call to order/roll call/quorum check
2. Approval of minutes from previous meeting
3. Approval of the order of the agenda
4. Presentation from Brenda Baxley on District Insurance
5. Approval of Financial Reports from the Treasurer
6. Old/unfinished business
7. New business
8. Chief's Report
9. Public comments –Not question and answer, just comments - limited to 3 minutes each.
10. Adjournment by 9 P.M. at the latest.

## PALMERDALE FIRE DISTRICT Annual Budget vs. YTD Actual October 2017 through February 2018

	Oct '17 - Feb 18	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
DONATIONS	2,223.35	1,500.00	723.35	148.2%
GRANTS	0.00	12,500.00	-12,500.00	0.0%
INTEREST	1,104.75	4,000.00	-2,895.25	27.6%
LETTERS & REPORTS	1,290.00	2,500.00	-1,210.00	51.6%
REBILLING FEES	993.55	8,500.00	-7,506.45	11.7%
REVENUE SHARING	314.31	300.00	14.31	104.8%
SERVICE CHARGE				
CURRENT YEAR	644,508.19	750,000.00	-105,491.81	85.9%
PAST YEARS				
ATTORNEY COLLECTIONS	17,867.79	25,000.00	-7,132.21	71.5%
JEFFCO PREVIOUS YEARS	161,847.23	220,000.00	-58,152.77	73.6%
PAST YEARS - Other	3,005.25	5,000.00	-1,994.75	60.1%
Total PAST YEARS	182,720.27	250,000.00	-67,279.73	73.1%
Total SERVICE CHARGE	827,228.46	1,000,000.00	-172,771.54	82.7%
TRANSPORT	50,467.58	150,000.00	-99,532.42	33.6%
Total Income	883,622.00	1,179,300.00	-295,678.00	74.9%
Gross Profit	883,622.00	1,179,300.00	-295,678.00	74.9%
<b>Expense</b>				
ACCOUNTING	531.07	1,200.00	-668.93	44.3%
BANK SERVICE CHARGE	0.00	300.00	-300.00	0.0%
BUILDING MAINTENANCE	5,719.14	10,000.00	-4,280.86	57.2%
COMPUTER MAINT & SUPPLIES				
COMPUTER EQUIPMENT				
ACTIVE 911	26.73			
COMPUTER EQUIPMENT - Other	344.94	1,500.00	-1,155.06	23.0%
Total COMPUTER EQUIPMENT	371.67	1,500.00	-1,128.33	24.8%
COMPUTER MAINT & SUPPLIES -...	554.99	2,000.00	-1,445.01	27.7%
Total COMPUTER MAINT & SUPPLIES	926.66	3,500.00	-2,573.34	26.5%
DISPOSABLE FIRE SUPPLIES	672.44	1,000.00	-327.56	67.2%
DUES & SUBSCRIPTIONS	1,454.60	7,000.00	-5,545.40	20.8%
EDUCATION & TRAINING	186.80	1,500.00	-1,313.20	12.5%
EMPLOYEE MEDICAL EXPENSE	0.00	300.00	-300.00	0.0%
EQUIPMENT MAINTENANCE	2,144.93	9,000.00	-6,855.07	23.8%
EQUIPMENT PURCHASE				
FIRE	31,086.17	0.00	31,086.17	100.0%
MEDICAL	599.99	0.00	599.99	100.0%
STATION	1,305.61	0.00	1,305.61	100.0%
EQUIPMENT PURCHASE - Other	0.00	30,000.00	-30,000.00	0.0%
Total EQUIPMENT PURCHASE	32,991.77	30,000.00	2,991.77	110.0%

**PALMERDALE FIRE DISTRICT**  
**Annual Budget vs. YTD Actual**  
 October 2017 through February 2018

	Oct '17 - Feb 18	Budget	\$ Over Budget	% of Budget
HYDRANT INSTALLATION	0.00	5,200.00	-5,200.00	0.0%
HYDRANT RENTAL	22,890.52	56,500.00	-33,609.48	40.5%
INSURANCE	10,387.41	58,000.00	-47,612.59	17.9%
INTEREST EXPENSE				
1991 PIERCE LADDER TRK	0.00	157.00	-157.00	0.0%
2012 AMBULANCE	0.00	832.00	-832.00	0.0%
2016 FERRARA PUMPER	12,674.47	12,675.00	-0.53	100.0%
Total INTEREST EXPENSE	12,674.47	13,664.00	-989.53	92.8%
LEGAL FEES	120.25	1,500.00	-1,379.75	8.0%
MEDICAL SUPPLIES				
DRUGS & OXYGEN	2,214.77	5,000.00	-2,785.23	44.3%
MEDICAL SUPPLIES - Other	3,240.70	16,000.00	-12,759.30	20.3%
Total MEDICAL SUPPLIES	5,455.47	21,000.00	-15,544.53	26.0%
MISC	325.36	0.00	325.36	100.0%
NEW STATION				
PROPERTY	15.00	0.00	15.00	100.0%
NEW STATION - Other	0.00	15.00	-15.00	0.0%
Total NEW STATION	15.00	15.00	0.00	100.0%
OFFICE SUPPLIES	338.96	1,500.00	-1,161.04	22.6%
POSTAGE	3,004.38	3,000.00	4.38	100.1%
PRINTING	0.00	200.00	-200.00	0.0%
RADIO MAINT & EXPENSE	1,367.28	4,000.00	-2,632.72	34.2%
STATION SUPPLIES	1,286.78	2,500.00	-1,213.22	51.5%
TRAINING FIELD EXPENSE	0.00	500.00	-500.00	0.0%
TRANSPORT EXPENSE				
BILLINGS	2,187.00	10,500.00	-8,313.00	20.8%
TRANSPORT EXPENSE - Other	464.47			
Total TRANSPORT EXPENSE	2,651.47	10,500.00	-7,848.53	25.3%
TRASH PICKUP				
GARBAGE	472.35	1,000.00	-527.65	47.2%
MEDICAL WASTE	331.25	2,000.00	-1,668.75	16.6%
Total TRASH PICKUP	803.60	3,000.00	-2,196.40	26.8%
TRAVEL & CONFERENCE	46.28	1,000.00	-953.72	4.6%
TURN OUT GEAR	0.00	2,000.00	-2,000.00	0.0%
UNIFORMS	5,123.50	5,000.00	123.50	102.5%
UTILITIES				
ELECTRICITY				
STA 1	2,380.68	6,000.00	-3,619.32	39.7%
STA 3	1,768.03	4,000.00	-2,231.97	44.2%
TRAINING FIELD	398.29	1,000.00	-601.71	39.8%
Total ELECTRICITY	4,547.00	11,000.00	-6,453.00	41.3%
GAS	2,460.03	3,000.00	-539.97	82.0%

PALMERDALE FIRE DISTRICT  
Annual Budget vs. YTD Actual  
October 2017 through February 2018

	Oct '17 - Feb 18	Budget	\$ Over Budget	% of Budget
PHONE & INTERNET	4,137.73	11,000.00	-6,862.27	37.6%
WATER	356.70	400.00	-43.30	89.2%
Total UTILITIES	11,501.46	25,400.00	-13,898.54	45.3%
VEHICLE EXPENSE				
FUEL				
501 - 2009 METRO STAR PUM...	175.00	0.00	175.00	100.0%
512 - 2012 FORD F-450 AMB	1,774.74	0.00	1,774.74	100.0%
520 - 2010 FORD F-150	757.92	0.00	757.92	100.0%
STA 1 DIESEL TANK	8,396.43	0.00	8,396.43	100.0%
STA 3 DIESEL TANK	2,530.26	0.00	2,530.26	100.0%
FUEL - Other	0.00	25,000.00	-25,000.00	0.0%
Total FUEL	13,634.35	25,000.00	-11,365.65	54.5%
REPAIRS				
501 - 2009 METRO STAR PUM...	374.35	0.00	374.35	100.0%
502 - 2001 PIERCE PUMPER	175.00	0.00	175.00	100.0%
503 - 2016 FERRARA PUMPER	892.20	0.00	892.20	100.0%
504 - 1994 PIERCE PUMPER	-175.00	0.00	-175.00	100.0%
512 - 2012 FORD F-450 AMB	2,645.26	0.00	2,645.26	100.0%
520 - 2010 FORD F-150	809.80	0.00	809.80	100.0%
522 - 1991 PIERCE LADDER T...	6,129.58	0.00	6,129.58	100.0%
REPAIRS - Other	906.57	45,000.00	-44,093.43	2.0%
Total REPAIRS	11,757.76	45,000.00	-33,242.24	26.1%
VEHICLE EXPENSE - Other	29.97	0.00	29.97	100.0%
Total VEHICLE EXPENSE	25,422.08	70,000.00	-44,577.92	36.3%
VEHICLE LEASE & FINANCED				
1991 PIERCE LADDER TRUCK	0.00	8,684.00	-8,684.00	0.0%
2009 METRO STAR PUMPER	40,569.69	40,570.00	-0.31	100.0%
2012 FORD F450 AMBULANCE	0.00	13,380.00	-13,380.00	0.0%
2016 FERRARA PUMPER	36,221.44	36,222.00	-0.56	100.0%
Total VEHICLE LEASE & FINANCED	76,791.13	98,856.00	-22,064.87	77.7%
66000 · Payroll Expenses	282,452.07	665,000.00	-382,547.93	42.5%
67000 · Payroll Taxes	22,650.11	53,000.00	-30,349.89	42.7%
67500 · PAYROLL SERVICE	2,188.65	5,000.00	-2,811.35	43.8%
Total Expense	532,123.64	1,170,135.00	-638,011.36	45.5%
Net Income	351,498.36	9,165.00	342,333.36	3,835.2%

**BOARD OF TRUSTEES MEETING**

**February 8, 2018 7pm**

**PFD STATION 1**

**Members Present: Mauldin, Mitchell, Townsend, Brown, and Glenn**

**Chief Howell and AC Archer also present**

Meeting called to order by Mr. Mauldin at 7:09 P.M.

Quorum Present - Yes

Motion to accept minutes as presented by Mr. Glenn. 2<sup>nd</sup> by Mr. Mitchell. Voted and approved.

Motion to approve Agenda as amended by Mr. Mitchell. 2<sup>nd</sup> by Mr. Townsend. Voted and approved.

Motion by Mr. Mitchell to accept financial report as presented. 2<sup>nd</sup> by Mr. Glenn. Voted and approved.

**Old Business:**

Business office addressed the Board with questions on their yearly personal time allotments.

Motion by Mr. Brown to make the old chassis for 513 surplus and give it to Southern Emergency Consultant's LLC. to dispose of.

**New Business:**

Motion to issue a \$600 check for medical equipment including seven portable oxygen cylinders with two regulators and two cascade filling supply lines.

No public comments

Next meeting scheduled for Thursday March 8, 2018 at Station 1 at 7 pm.

Motion to adjourn by Mr. Mitchell. 2<sup>nd</sup> by Mr. Brown. Voted and approved. Meeting adjourned.